**Homer Middle School**

**National Junior Honor Society Bylaws**

**Article I:  Name and Purpose**

**Section 1:** The name of the organization shall be the Homer Middle

 School Chapter of the National Junior Honor Society (NJHS).

**Section 2:**  The purpose of this chapter shall be to create enthusiasm for

scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character and citizenship in the students of Homer Middle School.

**Section 3:** The Homer Middle School Chapter of the National Junior Honor

Society shall be subject to the provisions of the constitution of the National Junior Honor Society.

**Article II:  Membership**

**Section 1:** Membership in this chapter shall be based upon scholarship,

character, leadership, citizenship, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.

**Section 2:** The faculty council shall reserve the right to award honorary

membership to school officials, principals, teachers, NJHS advisors, or others in recognition of outstanding service to the school in keeping with the purpose of the National Junior Honor Society.  Honorary members have no voice or vote in chapter affairs.

**Section 3:** A NJHS member who transfers from another school and brings a

letter from the principal or chapter advisor to the Homer Middle School NJHS advisor shall be accepted automatically as a member.  Transfer members must meet the HMS NJHS standards within one semester to retain membership.

**Section 4:** Members who resign or are dismissed are never again eligible for

membership.

**Section 5:** Eligibility:

1. **Candidates eligible for membership must have completed the first quarter of eighth grade.**
2. **Candidates must have been fully enrolled in all grade level core classes at Homer Middle School for a period equivalent to one semester.**
3. **Candidates shall have a minimum cumulative GPA of 3.5.**
4. **Upon meeting the grade level, enrollment, and GPA standards, candidates shall be considered based on their service, leadership, character, and citizenship.**

**Article III: Member Expectations**

**Section 1:** Members shall maintain a quarterly grade point average of 3.5 or

 higher.

**Section 2:** Members shall maintain an outstanding record of conduct and

behavior in regard to school and community rules, guidelines, and policies.

**Section 3:** Members are expected to exhibit exemplary behavior during all

 NJHS events, activities, and meetings. Members that fail to meet

 this obligation will be placed on probation for one week.

**Section 4:** Members are expected to attend a minimum of 80% of scheduled

meetings and all NJHS events. Any member unable to attend a

meeting or function is required to submit a written request to the

faculty advisor prior to the meeting or function.

**Section 5:** Members are expected to “dress for success” for meetings and for

other appropriate NJHS activities. (Clothing should be modest, clean, and without holes.)  Members that fail to meet this obligation will be placed on probation for one week.

**Section 6:**  Members are required to participate in two community service assignments: 1) HMS NJHS members will work as a team to create a committee of youth advisors to the Homer Foundation. As such, they will fulfill the responsibilities and expectations of the Homer Foundation’s Youth Advisory Committee. 2)  HMS NJHS members are required to complete at least two hours of individual community service per school quarter. Individual service will be completed outside of school and meeting times.

**Article IV:  Selection of Members**

**Section 1:** Eighth grade students meet the member expectations are invited to apply for selection into the Homer Middle School Chapter of NJHS. During our first year as a NJHS chapter, invitation to apply and induction of members will occur during January and February. For all subsequent years, invitation to apply and induction of new members will occur annually in October and November.

**Section 2:** Candidates who qualify to apply for NJHS must turn in the

completed application packet by the posted deadline. Failure to turn in the packet on time will result in the candidate’s disqualification for membership.

**Section 3:** The Faculty Council, consisting of five faculty members appointed by

 the principal, shall review candidates’ applications and recommend

 membership. Recommendations of the Faculty Council shall be

 approved by the principal prior to notification of candidates.

**Section 4:** Candidates become members when inducted into the Homer

 Middle School Chapter of NJHS at a special ceremony.

**Article V:  Dismissal of Members**

**Section 1:** The following offenses will result in dismissal from NJHS:

·        Suspension from school, either ISS or OSS

·        Cheating or committing plagiarism

·        Obscene acts or language

·        Habitual truancy

·        Receiving probation a **second** time for failing to meet member

expectations (refer to Article III).

**Section 2:** Members may be placed on probation for failing to maintain a 3.5

or higher quarterly grade point average.  **Probation is defined as a loss of all NJHS privileges, including participation in NJHS meetings, elections, and service projects.**Probation is limited to two weeks; if the member’s grade point average does not meet expectations after that time period, the member will be dismissed from NJHS.

**Section 3:** Failure to attend 80% of NJHS meetings will result in

dismissal.

**Article VI:  Officers**

**Section 1:** The officers of this chapter shall be President, Vice President,

Secretary, Treasurer, Record Keeper, and Historian.

**Section 2:** A majority of votes cast shall be necessary to elect officers of the

chapter.

**Section 3:** In addition to regularly scheduled meetings, officers are required to

attend additional Executive Committee meetings set by the advisor.

**Section 4:** It is the duty of the **President** to preside over all NJHS meetings

and oversee all sponsored events.  Prior to each scheduled meeting, the President shall meet with the advisor to prepare the agenda, which shall be made available to all members prior to the scheduled meeting.  The President is responsible for working with the advisor to organize team building activities for NJHS.  The President will also write an annual report on the chapter’s accomplishments and activities to be submitted to the chapter advisor, the HMS principal, and the Homer Foundation executive director.

**Section 5:** It is the duty of the **Vice President** to oversee NJHS committees

and report on their progress to the president and advisor.  The Vice President will also conduct NJHS meetings in the absence of the President.  If the President is unable to fulfill the responsibilities of the office, the Vice President will take on the Presidential role.

**Section 6:** It is the duty of the **Secretary** to take minutes at meetings and to

publish the minutes for approval at the next meeting.  The Secretary shall assist the advisor with the calendar and perform other duties, as appropriate.  The Secretary should have strong organizational skills, a basic understanding of word processing, and have access to a computer at home.

**Section 7:** It is the duty of the **Record Keeper** to maintain attendance

records, as well as organize and maintain all member community service documentation.  The Record Keeper shall facilitate appropriate documentation of service hours at one meeting per quarter. Further, the Record Keeper shall maintain documentation of financial records.

**Section 8:** It is the duty of the **Historian** to oversee the Year in Review

Committee.  Committee members will take pictures at NJHS events in order to prepare a visual documentation of NJHS yearly accomplishments to be presented at the NJHS induction ceremonies and shared with the Homer Foundation.

**Article VII:  Meetings**

**Section 1: The regular meeting schedule will be determined by the Executive**

 **Committee and advisor. Regular meetings shall be held on a bi-**

 **weekly or monthly basis, outside of school hours.**

**Section 2: Special meetings must be approved by the Executive Committee.**

**Section 3: Meeting shall be conducted in a formal manner, adhering closely to**

 **to *Robert’s Rules of Order, Newly Revised.***

**Article VIII: Changes to Bylaws**

**Section 1: Any recommended change to the HMS NJHS bylaws must be**

 **approved by the Faculty Council, NJHS advisor, and principal.**